YEARLY STATUS REPORT - 2020-2021

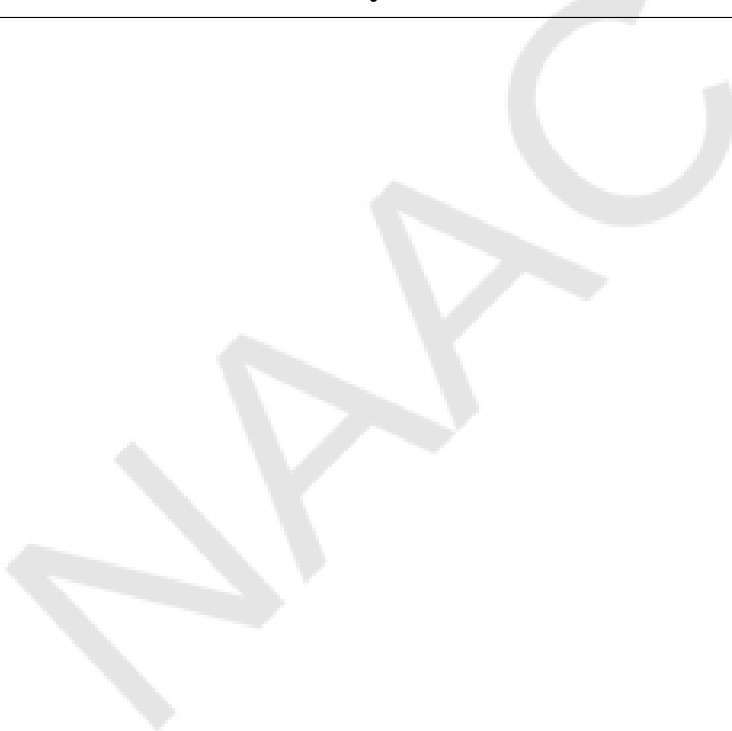| Part A	
Data of the Institution	
1.Name of the Institution	SREE NARAYANA COLLEGE,CHEMPAZHANTHY
• Name of the Head of the institution	Dr.Raakhee A.S.
• Designation	Principal (in charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04712592077
• Mobile no	7012829044
• Registered e-mail	snc.org@gmail.com
• Alternate e-mail	raakheeajithas@gmail.com
• Address	Sree Narayana College, Chempazhanthy,
• City/Town	Thiruvananthapuram
• State/UT	Kerala
• Pin Code	695087
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**University of Kerala**
• Name of the IQAC Coordinator	**Dr.Uthara Soman**
• Phone No.	**04712592077**
• Alternate phone No.	**9447595594**
• Mobile	**9447595594**
• IQAC e-mail address	**iqac.snctvm@gmail.com**
• Alternate Email address	**utharasoman@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sncollegechempazhanthy.ac.in/iqac.php?id=3
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	Yes

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.74**	**2016**	**25/05/2016**	**31/12/2021**

6.Date of Establishment of IQAC	**02/07/2002**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sree Narayana College Chempazhanthy	Salaries from SPARK	Govt. of Kerala	2020-21	10,25,6352
Sree Narayana College Chempazhanthy	RUSA	Govt. of India	2020-21	99,99,767
Sree Narayana College Chempazhanthy	PD Account	Govt. of Kerala	2020-21	862,038

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		

`Impementation of e governance`
`Participation in NIRF, AISHE and ARIIA ranking`
`Organizing of Merit day to felicitate students with remarkable achievements`
`Conducting Spectrum Multidisciplinary Seminar Series`
`Introduction of two UGC Skill development programs`
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Introduction of skill development programs	From the academic year 2020-2021, college offers two UGC approved skill development programs (PGDASW and CGGC) under NSQF. In addition, various certificate courses are being offered by departments in different fields like Yoga, Life skills, Health and Fitness, Human rights, Disaster management, Astronomy etc.
Monitoring of online classes	All our faculty members used both synchronous and asynchronous virtual platforms like Google Classroom, Zoom, Google Meet, etc., for effective delivery of curricular contents. Meticulous monitoring of online classes was done by IQAC regarding the classes taken by each teacher of the institution, and weekly reports were prepared and submitted to Government of Kerala.
Introduction of 'TURNITIN' plagiarism checking software	General Library has access to 'TURNITIN' plagiarism checking software
Implementation of rain water harvesting and ground water recharging	Sree Narayana College, Chempazhanthy in association with the Groundwater Department, Government of Kerala implemented the Groundwater Recharge Scheme in June 2020
Implementation of e governance	In the year 2021 e governance was implemented in Sree Narayana College, Chempazhanthy

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College council	26/07/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	28/02/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   472

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   2103

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File]()

2.2   **215**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File]()

2.3   **692**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File]()

3.Academic

3.1   **76**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File]()

3.2   **76**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**472**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2103**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**215**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**692**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**76**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	76

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	45
4.2 Total expenditure excluding salary during the year (INR in lakhs)	97,55985
4.3 Total number of computers on campus for academic purposes	86

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sree Narayana College Chempazhanthy, was established by the Sree Narayana Trusts, Kollam. The college was inaugurated on July 20, 1964 and is affiliated to University of Kerala, Thiruvananthapuram. Teachers deliver the curriculum in accordance with the teaching plan and the effectiveness of the same is ensured through various evaluation procedures. Internal examinations are held for every batch in each semester. The valued answer papers are promptly returned to the students with proper guidance for improvement. Both UG and PG students are given seminars and assignments under the guidance of faculty members. To improve the academic success in students and to empower them with confidence to communicate, subject related workshops and seminars are frequently organized by each department and the college. Various demonstrative software are used in certain classes for better understanding of the curriculum content. Feedback from students, alumni, teachers, employers, and parents are also collected from time to time and an analysis of the same is done in

Department staff meetings and corrective steps are taken promptly.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106350/1.1.1_1647415550_7726.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As the college is affiliated to the University of Kerala, the departments follow the modalities that match with the Continuous Internal Evaluation (CIE) system implemented by the University. Currently, the college follows a centralized evaluation system through the College Level Monitoring Committee which strictly follows the academic calendar issued by the University. A well planned college academic calendar is prepared by the college at the beginning of each academic year in accordance with the University academic and exam calendar.

The department time table is prepared as per the workload prescribed by the UGC and it is strictly monitored by the Principal. Based on a Master Timetable, individual time tables are given to faculty members. 450 hours of teaching is ensured in each semester. Compensatory classes are given to students if any deviation from the calendar occur due to some unavoidable situations. As CIE (Continuous Internal Evaluation) is a major component of the curriculum adopted by our institution, it is carried out with utmost care by the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sncollegechempazhanthy.ac.in/calendar.php?id=8

1.1.3 - Teachers of the Institution participate in following activities related to curriculum   **A. All of the above**

development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

110

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

On the primary level, there are courses and modules in the syllabi of different undergraduate and postgraduate ptograms which incorporate ideas and concepts on human values, gender, environment and sustainable development. The students thus acquire and integrate the knowledge on these topics, which moulds them in to socially responsible citizens.

All undergraduate students are required to study a paper on Environmental Studies and Disaster Management as a mandatory course, which is handled by the Department of English. There are papers dealing with various aspects of environment in B.Sc Zoology (S6- Ecology, Ethology, Evolution and Zoogeography), and BA Sociology (Environmental Sociology) as well. Moreover, there are modules in BA History (Progress of Science and Technology in the Post-Independence Period-Green Revolution Strategies, Environmental issues, Deforestation and Urban Population), MA History (Popular Movements - Protection of Environment, Transition of Economy and Scientific Developments-Green Revolution), and modules in B. Sc Physics, B. Sc Chemistry and B.Sc Psychology, detailing with environment and sustainability.. There are papers on these areas in BA Political Science (Human Rights in India),

BSc Psychology (Social Behavior, Organizational Behaviour), and chapters and modules in BA English, BA History and BA Sociology.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

695

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://sncollegechempazhanthy.ac.in/feedback.php?id=3
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sncollegechempazhanthy.ac.in/feedback.php?id=3

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

528

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

198

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the admission process, students are to furnish their curricular aspects, extracurricular abilities and achievements in an index card, so that tutors can assess their academic and extracurricular potentials, understand their learning capacity and identify slow, average and advanced learners. Diverse mechanisms are adopted by the institution to facilitate the holistic improvement of learners.

Support for slow learners:

Remedial/Revision classes: Special classes conducted on demand on Saturdays and other holidays

Counseling sessions: Department of Psychology offers counseling sessions on demand, particularly at the time of examinations

Class PTAs: Held regularly to discuss the students' overall academic and co-curricular development

Simplified learning materials: Mostly as PDFs, covering difficult portions as bullet points, making it more intelligible

Financial assistance: To deserving students through Student Aid Fund scheme

Special care for differently abled students

Support for advanced learners

Participation in Seminars/Conferences: Selected students are

delegated to attend and present papers in seminars/conferences both in and out of the institution.

Certificate courses: Can be pursued along with regular studies.

Internship programmes/project fellowships

Library resources: Students are oriented about the resources available in college library, particularly e-resources, essential for learning and progress

Merit scholarships: Scholarships/citations awarded to meritorious students during the Merit Day celebration

File Description	Documents
Paste link for additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.2.1_Slow_Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2103	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric learning (SCL) methods have been adopted by all the departments, which provide a platform to apply the theoretical knowledge that students acquire to gain practical knowledge.

Experiential learning:

- Interactions with eminent personalities from academic and social fields
- Well-equipped laboratory facilities, ICT-enabled classrooms, fully-automated library, multi-gym, museums, etc., which

facilitate practical application of the theoretical concepts

- Language lab – to improve the communication skills
- Student projects and field exploration trips – familiarize students to the reality of what they learn in their subject
- Club activities – improves the soft skills of students
- Skill-based learning programmes

Participative learning:

- Students are encouraged to attend seminars/workshops/conferences in and out of the institution and present papers using ICT tools
- Digital garden and campus tree QR coding – to explore into the details of the campus floral biodiversity and develop love towards nature
- Group discussions, peer learning, debates and quizzes
- The Counseling Cell and Psychological Assessment Centre – to sustain a positive mental health
- Career guidance programmes – to be updated about their job opportunities
- Student magazines –to express ideas, thoughts and worries about their topic of interest
- Chemistry students prepared and distributed sanitizers and hand-wash liquid to public to fight against Covid-19

Problem solving methods: Include specific assignments, project-based learning, open-book exams, roleplays, surprise tests, rewards, etc. – to get a holistic understanding of the subject

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.3.1_Student_centric_methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The campus of Sree Narayana College is Wi-Fi enabled, which provides a conducive environment for ICT-enabled teaching-learning process. The college possesses ICT-enabled classrooms, exclusive computer labs, and a Language Lab. Majority of the academic and

administrative activities of the college are carried out through online platforms. Teachers are encouraged to attend training programmes and FDPs on ICT enabled teaching techniques.

The College Library is fully automated, with automated gate register, using KOHA Library Management Software, which provides 24x7 accessibility, web OPAC, digital reference service, remote circulation control and online hold/reservation of books. The library e-resources include N-LIST by INFLIBNET, NDL, Shodhganga, e-PG Pathshala, etc.

All departments use LCD projects for effective implementation of the ICT process. The laptops and other internet-enabled devices possessed by teachers are effectively used to enhance the process of knowledge dissemination among students. All departments use PowerPoint and multimedia presentations, YouTube videos, NPTEL videos, etc. for simpler and meaningful delivery of curricular contents, ensuring adequate blending of theoretical classroom teaching and ICT.

The outbreak of Covid-19 forced teaching learning process to be shifted to online platforms, and with the support given by the Government agencies, our college could start the 2020-21 academic year on June 1 itself, utilizing all the available IT resources. All our faculty members used both synchronous and asynchronous virtual teaching platforms, which were meticulously monitored by IQAC, sending weekly reports to Government. The WhatsApp and Telegram groups maintained by class tutors serve as interactive platforms for timely release of academic announcements.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

50

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

401

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation (CIE) is carried out in the Institution as a concerted effort by IQAC, College Level Monitoring Committee (CLMC), and Model Examination Committee. As prescribed by the University of Kerala, CIE is based on attendance (5 marks), assignment submission and/or seminar presentation (5 marks) and internal examination (10 marks).

End-semester internal examinations are conducted in a centralized manner, with tentative time tables displayed on the college notice board and also posted in the class WhatsApp groups. Model Examination Committee deals with arranging copies of question papers, making seating arrangements, and invigilation duty assignments. All efforts are taken by the committee to make the internal examination process an exact "model" of the University examination.

Evaluated answer scripts are discussed with the students, and mark lists displayed and communicated to the students. Absentees with genuine reasons are allowed to take a retest, upon producing a request from the parent, duly endorsed by the tutor and the head of the department.

The internal marks are uploaded to the University web portal after verification at Lecturer, HoD and Principal levels within the stipulated time. Further clarifications and communications, if required, with the University are carried out by the CLMC. The final printout of the consolidated mark list will be signed by each student and forwarded to the University.

The Continuous Internal Evaluation mechanism helps the students in confidence building and also time management during university examinations.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.5.1_Internal_evaluation.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college ensures time-bound redressal of the grievance raised by the students, related to both internal evaluation and end-semester University examinations. The mechanism works at the Department level, College level, and University level. Five days' time is given for raising complaints/request revaluation of internal answer script at department level. If the problem remains unresolved, the same will be forwarded to Grievance Redressal Cell or CLMC at college level or University Level Monitoring Committee (ULMC) for CBCSS if he/she finds the grievance not redressed at the college level.

For any reason, the tentative time table in the annual Academic Calendar has to be changed, it is done taking the students into confidence, providing adequate time for them to prepare. Valued answer scripts are discussed with suggestions for improvement. Attendance is strictly monitored and timely submission of assignments is mandatory. Requests for retests are considered for genuine cases.

For the end semester (University) examinations, the University publishes the results of each semester online. Requests for revaluation are filed online through students profile in the University Examination portal within the stipulated time. Any change in the marks will be intimated to the students directly by the University and issues new mark list.

Genuine complaints from a large group of students regarding the results of any particular course result published by the University are addressed by the Institution, communicating directly to the University to redress the grievance. Continuous followup in this regard is carried out by CLMC and the concerned department

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.5.2_Exam_grievance_redressal.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College follows the scheme and syllabus prescribed by the University of Kerala for various UG and PG programmes. The POs, PSOs and COs are incorporated in the syllabi of all Choice-based Credit and Semester (CBCS) System programmes. The POs and COs are approved by the concerned Board of Studies and Academic Council of the University of Kerala and communicated to the colleges. Our faculty members, through their representation in various academic bodies of the University, effectively enable the Institution to participate in the framing and evaluation of various programme outcomes. Faculty members actively participate in syllabus revision workshops of the concerned subjects, where the POs and COs are planned and incorporated into the curriculum. They also regularly participate in the Faculty Development Programmes to update themselves, helping the Institution to achieve maximum possible outcomes from teachers and students.

The students and the faculty members are well informed and updated about the ongoing programmes and courses and their outcomes at the institutional level. The POs, PSOs and COs are communicated to the students and teachers through college website, handbook, induction/orientation programmes, and alumni interactions

Department staff meetings are convened at the start of each semester for portion allotment based on the weightage given to each topic in the course outcome/syllabus. Individual faculty members design lesson plans with focused learning outcomes in consideration.

The College takes all possible efforts to plan and execute our courses and curriculum in such a manner to achieve maximum potential and positive outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.6.1_Programme_course_outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs and COs are evaluated by the college both quantitatively and qualitatively. The analysis of student performances in the Continuous Assessment methodologies (assignments, seminars, test papers, etc.) and the results of the End Semester Examinations conducted by the University provide the quantitative data. Detailed analysis of the End Semester Examination results as soon as they are published by the University of Kerala, present a fair appraisal of the performance of students in each course of the programme. This consolidated data is used for scheduling remedial/revision classes for subsequent batches. The POs and COs are also evaluated by the respective faculty members through participation in classroom discussions, seminar presentations, assignments and Continuous Evaluation marks.

Qualitative verification of learning outcome attainment includes student participations in various co-curricular activities initiated by the mandatory clubs and committees of the college. The Science faculty members assess the students during the practical sessions, and through student projects and field works, where the students are expected to practically apply their theoretical knowledge gathered on the subject. Student participation in interdisciplinary seminars are encouraged, which contributes immensely to the attainment of their programme and course objectives.

Student feedbacks on curriculum and teaching-learning process are analyzed and necessary modifications are implemented at the Institution level.

Successful attainment of the programme and course outcomes is reflected in the upward trend in the End Semester Examination results, enrolment numbers and student progression to higher

studies and employment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.6.2_Learning_outcome_attainment.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

397

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.7_Student_satisfaction_survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5.5

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1.

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

With a vision to nurture a student into a responsible citizen with

multifaceted talents, College has always given importance to celebrate various important days such as Independence Day, Republic Day, Gandhi Jayanthi, World Environmental Day, Teachers Day, Ozone day, National Science Day, International Day of Yoga, Constitution Day, Human Right Day and World Population Day with due respect.

A well implemented, properly managed rain harvesting system is functioning in the College with a tank capacity of 5000L. College got recognition and appreciation from state government and other agencies for promoting organic farming in the college campus with active participation of students, monitored by National Service Scheme unit. College has a medicinal plant garden consisting of many plants tagged with their botanical nomenclature along with QR coding facility; which is well maintained by the Department of Botany and Nature club. Departmental magazines are being published by Chemistry departmentshowcasing the literary talents of both teachers and students on relevant topics. Research facilities and computer lab facilities provided by the Chemistry department with financial aid from DST-FIST has been instrumental in delivering good results regarding research activities of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	https://sncollegechempazhanthy.ac.in/publications.php?id=4
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NCC and NSS units- awarded by the State and University for meritorious activities; have initiated and conducted a variety of initiatives like organizing camps, Swachh Bharat initiatives, Environment enrichment, Cleanliness programme, Charity, Food donation, Blood donation camps, awareness programmes on Gender, Safe Mensturation, Cancer, AIDS prevention etc.Agriculture and Organic farming is a continuing process in the college in which Massive Vegetable and Fruit Cultivation is in vogue. Free meals to the patients, their attendees and destitute in hospitals is initiated by the college NSS Unit in the name of 'Padheyam', wherein, students voluntarily bring/donate meals among the needy. Visits to Orphanages, Old age homes, Widow Shelters also organized by the units. Gender sensitization, empowerment and awareness are given utmost importance.

Blood Donation remains an integral part of social service.The students and volunteers of NSS/NCC are enthusiastic in donating blood. Each year several numbers of students volunteer for the same and blood is donated to various hospitals and blood donation centres. Scientific awareness being conducive for the modern age and for inspiring budding minds to embark on scientific endeavours, the College frequently organises Quiz programme,

2020-21

2019-20

2018-19

2017-18

2016-17

0

1

1

1

2

File Description	Documents
Paste link for additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C3/3.4.1_Extension_Activities-AQAR-2020-2021.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

242

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sree Narayana College, Chempazhanthy is a verdant campus of 10 acres.The college has a total of 9 buildings with 41 classrooms, 10 laboratories, 5 computer labs and 1 language lab. Amongst the 41 classrooms 19 are ICT enabled with projector and access to internet. The Chemistry Computer Lab and the Main Seminar Hall are also equipped with smartboards. The college also has a fully computerized library with INFLIBNET facility which holds more than 40,000 books and subscribes 21 journals and 10 newspapers.

In addition to this, there is a fully furnished auditorium for conducting academic and extracurricular events with a seating capacity of 1500. There is also an AC seminar hall with ICT facilities which is used to host seminars, conferences and other academic activities. The college also offers hostel facilities to girl students. The entire campus is secured with a compund wall and CCTV cameras are installed at strategic locations to ensure student saftey and discipline. As a powerback up the college has a main generator and computer labs are equipped with inverter. The campus is also fully solarised and adheres to green protocol.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/ILR/4.1.1_Infrastructure_for_Teaching_and_Learning_6.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We believe that sports and cultural activities form an intrinsic part of education and as such our students are actively encouraged to participate in extracurricular activities.

Over the last two decades our students have displayed exemplary performances in the National and International levels especially in athletics, cycling and swimming events. They have won numerous laurels and earned recognition.

The following are the main sports facilities that are made available:

Spacious playground for athletics and Football.

A 200m running track is available to conduct all athletic events.

A football court is available with standard measurements. This area can also be used for playing cricket, baseball, softball, shuttle badminton, netball, rugby etc.

A standard volleyball court is available with standard post and adjustable height. This area can also be used for playing throw ball.

Sporting equipment, kits and sportswear for the team members . Fitness center (Gymnasium) for both staff and students.

Multi gymnasium

The college has a very spacious auditorium with over 1500 seating capacity and two seminar halls.

The college also has a mini seminar hall can be used for yoga programmes, and events with fewer participants.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106350/4.1.2_1649183049_7726.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

75.97531

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The General library is well equipped and is fully automated using free open-source integrated library management software KOHA Version 19.05, including automated gate entry and automated issue return system. Library hours are from 9.00 to 4.30 on all working days. General library has a reading area accommodates 40 users at a time.

From 2020 December onwards, General library catalogue moved to cloud server. It provides 24-hour remote access to library holdings through internet. Students can search, know status of a particular document and reserve a document through online. It is made possible through KOHA cloud hosting. General Library has access to 'TURNITIN' plagiarism checking software.

General library provides access to e- books and e-journals through INFLIBNET N-LIST consortium. Library provides remote access to these resources through individual username and password for students and faculty members. In addition to this library has a digital library build using D Space. It contains old question papers, Publications of faculty members etc. Students can access these e-resources by using computers with high-speed internet connection available in general library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.00

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

110

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Academic, administrative and admission processes of the college are integrated with information technology facilities to carry out the processes efficiently. The Institution has a well- maintained website that seemlessly provides information regarding the various facilites, functions and events of the college.

There are 5 computer labs in total with a General computer Lab and labs for Chemistry, Physics, Geology and English (Language Lab). The Central Library is also fully automated and has 10 computers available for students for accessing e-resources. Library has subscription to N-List and KOHA cloud giving students access to thousands of e-books and journals 24 X 7.Students can login to the library portal through the college website using their respective student ID card; after registering their details at the Library.

Of the total 41 classes, 20 classrooms are ICT enabled and

equipped with LCD projectors. BSNL Broadband connection with 200 Mbps speed is made available to all departments. All the ICT classrooms have access to Wifi facility. The official communication to all the departments and students is via mails and other electronic media since 2018 which was previously done via circulation of paper based memos and printed documents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

86

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.58614

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

POLICY FOR MAINTENANCE ANDUTILISATION OF FACILITIES

For a higher education institution to remain competitive and keep up with the fast-paced changes, it is essential to ensure the qualitative growth and maintenance of its facilities. Facilities in the college, consisting of infrastructure, space and material amenities, constitute a suitable environment for education and research purposes which is the main objective of an educational institution. Improving, and maintaining these facilities in an optimal state, reduces the operating costs and enhances the teaching- learning process.

Scope

The policy shall form the guidelines for the timely management and improvisation of infrastructure of the college. All stakeholders-students, teachers, administrative staff, parents and the management shall comply with the policy for maintaining the teaching-learning environment in optimum quality.

Custodian of the Policy

Various facility maintenance bodies such as Hostel committee, Library Committee, Canteen committee, Health and fitness club, Medical assistance committee and Technology monitoring committee together with Parent Teacher Association, Heads of the various departments and the administrative staff shall coordinate the maintenance, purchase and improvement of facility, under the guidelines recommended by the Principal and the management.

(The full policy documented pertaining to maintenance policy has been uploaded in the website)

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://sncollegechempazhanthy.ac.in/policydocument_Maintenance.php?id=2

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1175

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://sncollegechempazhanthy.ac.in/cgc.php?id=9
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1046

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1046

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

149

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sree Narayana College, Chempazhanthy augment a duly established Students Union which ensures a platform for the students to nurture their leadership qualities, to empower them to take up challenges. The Parliamentary system of election is followed and the College union members are elected every year as per the statutes of University of Kerala. All the students admitted in the college can cast their vote to elect the student representatives and from the elected class representatives, the union executive members namely: Chairperson, Vice Chairperson, General Secretary, Arts Club Secretary, Magazine Editor and two University Union Councilors, are elected. Two lady representatives are elected by the votes cast by the female students of the college. The two University Union Councilors represent the college at the University level. One faculty is nominated by the College Council as staff advisor to help the executive members to attain the objective of the student's union.

The Union provides venues for presenting the literary, artistic, intellectual and physical potentials of the students and the same is publicized through the annual College Magazine. The activities of the Union include Arts Festivals and Sports Meet, and organizing numerous programmes including Film festivals, Blood donation campaigns, Department Level Association Activities, Organic Farming etc. Festivals are celebrated in the college campus regardless ofregion, religion, cast or creed.

File Description	Documents
Paste link for additional information	https://sncollegechempazhanthy.ac.in/union.php?id=9
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registered Alumni Association of SN College Chempazhanthy namely CHESNA plays a commendable role in upholding the mission and vision of the college by supporting the institution in all its endeavors. This Alumni Association has received official registration under TVM/TC/118/2012.Most of the departments in the college have active alumni associations at the depatment level.

Infra structure development

In 2020-21 academic year, CHESNA (the 1983-86 batch of BA political Science Alumni) has contributed Rs. 20,000/- for the construction of Biogas plant in the college. Department of Sociology Alumni, SACSHI, has sponsored name board of the

institution at the college gate and college office (Rs.59850/-)

b.Scholarships & Endowments

Department level alumni offers endowments and cash prices for thestudents acheivemnts

c. Assistance to Students

The College Alumni Asssociation, CHESNA has contributed Rs. 23,000/-(Rs.10,000/-by Mr. Shabeer Muhammed, Rs 3,000/-by Dr. Jitha S R and Rs. 10,000/- by Mr. Ramakumar of CHESNA) towards the tuition fee for the foreign student Mr. Abey. T of Political Science.

Alumni of Economics and 2016-19 batch Physics alumniContributed smart phones to deserved studentssupporting their online classes during the Covid-19 pandemic.

File Description	Documents
Paste link for additional information	https://sncollegechempazhanthy.ac.in/alumni.php?id=9
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To create an egalitarian society ensuring all round development of students through education irrespective of their caste, class, or

creed; following the preaching of Sree Narayana Guru:
"Enlightenment through Education."

Mission

- To lead the institution to excellence in teaching, learning and knowledge generation thereby facilitating social reformation, enlightenment, and perseverance of traditional values.
- To augment the subject related competency, skills, and employability of students, empowering them to live independently on their own earnings with self-respect and dignity.
- To cultivate the spirit of gender equality and environmental protection which serves as a pivotal focus of the institution.
- To inculcate in students, the sense of equality, democracy, benevolence, moral uprightness, and patriotism.
- To liberate the students from all sorts of social, cultural, economic, emotional, and intellectual parochialism through value-based education.

  Aiming to create a community with social values, civic sense, and social responsibility; the main mission of the college is to provide education to backward communities and to the underprivileged.

  Participative management is ensured in the institution by conducting administrative, academic, co-curricular and community extension activities with active involvement of management representatives, Principal, teachers, non-teaching staff and students.

File Description	Documents
Paste link for additional information	https://sncollegechempazhanthy.ac.in/vision.php?id=2
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Students' Union Activities

The College Union activities commence with a formal inauguration which is graced by the presence of all students, teachers, nonteaching staff, Principal, and management nominee. The College Union activities comprise conducting of College Arts Festival, publishing College Magazine, supporting students for participating in University Youth Festival, ensuring students' participation in the observance of Gurudeva Jayanthi and Founders' Day and conducting Onam and Christmas celebrations. Literary and cultural talents of students are also showcased by holding poetry conclaves, flash mobs etc. Various competitions, both individual and group events are conducted by the College Union and evaluated by prominent personalities in respective fields. The expenses are mostly borne by the PTA and PD fund. Prizes and certificates are distributed to the students by the Institution.

Representing the college for the University Youth Festival is an activity which is the main prerogative of the College Union. The Chairman, Vice-Chairman, and two University Union Counsellors play a very responsible role in representing the College at the University level. Students who have bagged the top positions in the Arts Fest conducted by the college represent the College at the university level. Union Advisor together with an assigned group of teachers accompany the students to various venues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Water conservation is embedded with nature conservation and is an important sustainable development strategy recognized globally. The efforts/initiatives at the local level are crucial for achieving such a grand strategic goal. Due to the vagaries of monsoon and scarcity of surface water, dependence on groundwater resources has tremendously increased. However, rapid industrialization and change in land usage patterns have decreased

water percolation. This has diminished the natural recharging of aquifers by rainfall and caused the drying up of dug wells and tube wells during summer season. The overall sustenance of rural masses as well as livestock population has been severely affected by this depletion.

It was in this background that the Sree Narayana College, Chempazhanthy in association with Groundwater Department, Government of Kerala implemented the Groundwater Recharge Scheme. The initiative was not only to ensure abundance in the availability of groundwater but also to educate students regarding scientific conservation of water resources.

Kerala Groundwater department is implementing Artificial Recharge Schemes at various Government/Quasi-Government institutions for the augmentation of Groundwater. The major scheme implemented by the department is open dug well recharge through pits, check dams & subsurface dykes.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the institution is hierarchical. The Manager of Sree Narayana Educational Institutions is the supreme authority. He is advised by the Sree Narayana Trust Managing Committee, a democratically elected body from the members of SNDP Yogam. With the guidance of the Manager, the University of Kerala and the Directorate of Collegiate Education, the Principal perform as the key decision-making authority in the college. With the leadership of the Principal, the College Council acts as the key decision-making body in the day-to-day affairs of the College. The Regional Development Committee constituted by the Management also monitors the daily functioning of the College. The IQAC, CLMC, DLMC, HODs and faculties are responsible authorities regarding academic matters. The Office Superintendent are guiding the administrative section. The Head Accountant, Clerks, Office Assistants and supporting Staffs are instrumental in the better

functioning of the College Administrative Office.

Every academic year, the Principal constitutes a College Council comprising all HODs, two elected members of faculty and the Office Superintendent. A representative of Students' Union is invited to the Council as and when the need arises. The Council constitutes the IQAC and various academic Committees of the college.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106350/6.2.1_1647275459_7726.pdf
Link to Organogram of the institution webpage	https://sncollegechempazhanthy.ac.in/organogram.php?id=2
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides various welfare measures for teaching and non-teaching staff as mentioned below to ensure their socio-economic, psychological and spiritual wellbeing.

- **Financial aid is rendered to Teaching and non- teaching**

staff of the College in case of medical emergencies and death/critical ailment of earning spouse. Financial aid is extended to the family of the staff in case of death or fatal ailment.

- A committee is constituted by the Head of the Institution with Sri Ramesh Chandran B R (Asst. Professor, Dept of Physics) as convenor for facilitating the collection of monthly fund from all the staff in order to meet the expenses related to the preparation, processing and transportation of monthly salary bills.
- Dr Bijila B R, Asst. Professor of Mathematics is appointed as teacher in charge to offer assistance to all the teaching staff, regarding the operations carried out through SPARK (Service and Payroll Administrative Repository for Kerala). Charge is also given to facilitate the pay scale tabulations and calculations of teachers regarding 7th UGC pay revision arrears.
- IQAC of the institution offers special assistance and guidance regarding the procedures, rules and regulations and screening committee meetings related to promotion and placement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As a measure to enhance the value of knowledge imparted, feedback is collected from students who are the major stakeholders in the teaching learning process. At the end of each academic year students are asked to rate their teachers on different aspects such as subject knowledge, portion completion, clarity of explanations , communication skill, method of presentation, revision of topics, overall effectiveness of the teacher etc. After collecting the feedback forms from students randomly, the IQAC team analyses the data and the response on the performance of each teacher is classified at 4 categories- excellent, good, average and poor. Evaluation report based on the same is forwarded to the Principal and to the concerned teachers for implementing various improvement measures as required. The teachers are appreciated for their good performance and improvement measures are suggested if necessary.Every teacher of the institution prepares a performance based appraisal report on the basis of their performance during each academic year. Consolidated appraisal report is submitted before the IQAC and the Principal for approval; after which the same is forwarded to the University for evaluation by external experts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

At the end of every financial year, the annual financial statement illustrating all the income and expenditure substantiated with proof documents is prepared to be presented before the external auditor for auditing. Cross verification of accounts is also done with the banks to ensure the accuracy of financial transactions. Audit of the grants & fees sanctioned by the government /UGC is also done meticulously. After the completion of the specified period/ scheme, all the concerned files are submitted to the external auditor, ie, a qualified chartered accountant for verification and issue of utilization certificate. The audit report and utilization certificate issued by him are presented

before the Accountant General and to the authorities in the Department of Education for the settlement of accounts. The audit wing of the government from the Department of Education visits the college periodically and inspects all the files, audit statements regarding different schemes, and all the receipts and payments within the specific period, based on the prescribed rules and regulations, following which they shall submit the audit report to the college authorities

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

42.22

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Planning Board presided by the Principal, IQAC Convenor and committee members takes the responsibility for fund mobilization and optimum utilization of resources. College level requirements for the academic year is proposed by the IQAC based on the perspective plan framed in the vision document. The Planning board prepares the annual institutional budget which is approved by the College Council and Management.

Following are the major sources of funds mobilized for the effective functioning of the college.

1) Government Grants 2)Funds from University Grants Commission and other agencies

3) RUSA Fund 4) Parents and Teachers Association 5) Fund from Management 6)Alumni Association

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Practice 1:

Recognition of Merit

Merit day function is organized at the end of every academic year as an IQAC initiative with the financial support of PTA. The purpose is to felicitate students and teachers who have make remarkable achievements in academic, non-academic, sports and social service activities.

During the program, mementos, cash awards and certificates are presented to University rank holders, College toppers, NET/JRF qualifiers, NCC & NSS volunteers who are participants in National Republic Day parade, Champions of Inter and Intra University sports meet, Winner of University best NSS volunteer award and winners of cultural events at national, state and university level. Even recognition and awards achieved by our former students are felicitated during this event. Teachers who have exemplary achievements in connection with PhD guidance, international and national publications, PhD awards, other awards received from University, government and non-governmental institutions are also felicitated.

Practice 2:

Installation of Software for e-Governance

As part of keeping pace with the technological advancements and subsequent digitalized administrative reforms, Internal Quality

Administrative Cell recommended the need for the introduction of a customized software which can support the administrative, academic and student related requirements of the Institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Knowledge Enhancement Reforms

IQAC monitors the periodic PTA meetings conducted at class level whereby each class tutor gets personal feedback from students and parents regarding the learning difficulties faced by the students as well as their necessities for academic advancement. As the institution follows the policy of conducting regular class PTA meetings every academic year, IQAC is able to take reformative steps based on the feedback consolidated from all the departments. Identifying knowledge enhancement as the need of the hour, different strategies were introduced as reformative measures which can build up the academic and intellectual base of students as well as teachers, turning the institution into a knowledge facilitation centre.

1. E- Teaching- Learning Reforms

Based on improvement & suggestions made in last cycle of assessment and also from feedback collected from students, teachers and parents; IQAC initiated innovative activities and reforms towards e-Teaching and Learning as follows :

1. **conducting orientation sessions for teachers on e-teaching applications and meticulous weekly monitoring of online classes, taken by every teacher of the institution,**
2. **facilitating ICT enabled classes in the institution and**
3. **digitalization of Library resources.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sncollegechempazhanthy.ac.in/reports/AQAR202021.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

From the very beginning of its inception, Sree Narayana College, Chempazhanthy focuses on equitable education .With the mission of women empowerment, several programmes like interactive sessions, organising pink rallies, expert talks on gender issues and skits illustrating gender violenc are conducted in the campus with active the involvement of students and teachers irrespective of gender.

In addition to these, participation of female students in sports and fitness activities are highly encouraged by our institution. The women studies unit of our college instils confidence among the students through their diverse activities. Various skill development programmes are are also conducted under Walk with the Scholar Program, NSS and NCC.

The institution extends special facilities to students and staff for their safety and security as follows:

- Ladies hostel
- CCTV surveillance in campus
- Security check at gate entry
- Maintenance of visitor's register
- Restricted entry of vehicles inside campus premises
- Counselling services by the lady faculties of Psychology department
- Ladies Waiting Room with attached sick room, wash room and incinerator facility.

College has different actively functioning bodies for the cause of women such as Gender Sensitisation Committee, Women's Study Unit, Internal Complaints Committee and Gender Justice Forum with senior lady faculties as convenors.

File Description	Documents
Annual gender sensitization action plan	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C7/7.1.1_GENDER_SENSITISATION_ACTION_PLAN_5_removed.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sncollegechempazhanthy.ac.in/SSR/2022/IVBP/7.1.1_SPECIFIC_FACILITIES_6.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/

A. 4 or All of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

An appropriate and methodical waste management system is implemented in the institution. S N College Chempazhanthy follows green protocol policy inside the campus.

The college is recognised as "Haritha Office" by the Government of Kerala and has been bestowed with "A" Grade Certification.

College has also taken strict measures against plastic usage inside the campus.

Paper waste is renewed beautifully into paper craft materials.

The Incinerator facility functions as one of the best ecofriendly waste management strategies. Separate dust bins are placed inside the campus to segregate waste materials.

Liquid waste management is done through implementing a proper sewage system. Chemicals are neutralised and then they are disposed into the ducts in diluted form.

The E waste materials are repaired and reused to the optimum extend.

A Biogas plant is installed in the college campus. The slurry/manure from the plant is further processed through vermicompost and is used for organic farming.

Water coolers placed inside the campus is an initiative towards water conservation as the contaminated well water is made potable through mutli-stage reverse osmosis system and muti-stage filtration method. Rain water harvesting and ground water recharging system has been implemented in the college since June 2020 .

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Upholding Sree Narayana Guru's vision of social equality and universal brotherhood, an inclusive environment is provided by the college .

Students commuting daily from distant localities are supported by the Institution by contacting the authorities of Kerala State Road Transport Corporation (KSRTC) in order to facilitate our students with convenient bus routes and timings. Students from other states and foreign Countries are provided with a congenial learning atmosphere and the teachers and students actively assist them to assimilate with the language, culture and practices of the State. A couple of students in the Political Science dept. hail from Ethiopia and they enjoy the amicable atmosphere in the campus .

Students who are differently abled are given due support for their over all development.

Students from 'Sree Chitra Poor Home' and the inhabitants of 'Nirbhaya', a home for destitute women and girl children; are admitted to our campus and the tutors take special care in monitoring their progress.

The college and the College Union celebrate various festivals pertaining to different religions inside the campus. Irrespective

of their religious identity, students enthusiastically participate in a variety of cultural programs such as oppana, thiruvathira, duffmutt, margamkali etc. inspite of their varied religious lineage.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sree Narayana College Chempazhanthy vows to create an atmosphere upholding the constitutional values of our country .With this aim, various academic activities are initiated through the departments, Human Rights Forum, Gandhian Study Centre, NSS and NCC units as well as through different clubs and committees.

The college celebrates Independence Day and Republic Day of our nation by hoisting the flag and conducting talks and competitions for the students. NCC cadets are given lectures, workshops and activities that promote the inculcation of patriotic values. The National Service Scheme (NSS) takes up various philanthropic activities .

The Human Rights forum regularly organizes talks and seminars on the importance of constitutional values. In 2020, as part of Human Rights Day, a webinar on the topic "Human Rights Violation and Covid Pandemic Situation" was organized by the Department of Political Science. An invited lecture on the topic "Political Youth: The Relevance in the Contemporary Polity" was conducted for observing the National Youth Day in the college. IQAC also organised an invited talk on "Gender Issues and Gender based Legislations" on 11 February 2020. The lecture was taken by Adv Sindu Gopalakrishnan.

Electoral Literacy club functions to give awareness about electoral process to the youth.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C7/7.1.9_CONSTITUTIONAL_OBLIGATIONS_02.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sree Narayan College, Chempazhanthy believes in celebrating

important National and International events and days in the campus for inculcating values of secularism and humanism in the minds of students.

Sree Narayana College also practices diverse approach towards all religious functions and encourages the students and faculty to showcase the same. Such events can deepen the students' understanding of the historical background of our nationand the veracities on the background will also be widened. Republic Day and Independence Day is celebrated every year with great pride and enthusiasm. Celebration of Constitutional Day and Human Rights Day kindles spirit of humanism, unity and integrity among students.

National Science Day is also celebrated in the campus to elevate awareness on the importance of science in our life. Days proclaiming importance of Environmental consciousness like World Earth Day, World Soil Day, World Forestry Day, World Wetlands Day, Ozone Day and Environmental Day are also celebrated within the campus.

November 7th is celebrated every year as Founder's Day to honour the founder of the Institution Sri R Sankar, a noted statesman, academician, orator and educational reformer of Kerala. The College also conducts R Sankar Memorial Spectrum Seminar series with great splendour .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title

R SANKAR MEMORIAL SPECTRUM MULTIDISCIPLINARY SEMINAR SERIES

Objectives

To materialise the vision of empowerment through knowledge by our guiding light saint, Sree Narayana Guru.

The Context

Spectrum Series is conducted every year .

The Practice

Spectrum Seminar Series is an academic endeavour initiated in 2004 to integrate multiple disciplinary perspectives .

Evidence of Success

The seminar series has evidently created opportunities for students to identify their areas of interest

1.Problems Encountered and Resources Required

The constraint of time and space and COVID restrictions results in the limiting of students' participation .

Notes

Students has to be provided with a constructivist paradigm .

BEST PRACTICE – II

1.Title of the Practice

Organic Farming

Objectives of the Practice

To make students sensitive to the environment.

The Context

The institution is obligated to impart the relevance of sustainable agricultural practices .

The Practice

Organic Farming Practice was started in the academic year 2016-17

Evidence of Success

The students have evidently realised the value of healthy agricultural produces.

Problems Encountered and Resources Required

Scarcity of water had adversely affected the farming practice in its pilot phase which was resolved by the Drip Irrigation facility

Notes

The programme can be conducted with financial aids

File Description	Documents
Best practices in the Institutional website	https://sncollegechempazhanthy.ac.in/bestpractices.php?id=3
Any other relevant information	https://sncollegechempazhanthy.ac.in/SSR/2022/IVBP/7.2_BEST_PRACTICES_4.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sree Narayana College, Chempazhanthy, affiliated to the University of Kerala, was established in 1964 and it pursues excellence upholding the teachings of the radical social reformer and visionary Sree Narayana Guru.The College is located in Chempazhanthy which happens to be the birth place of the great sage and visionary-Sree Narayana Guru.

The spirit of reformation led by Sree Narayana Guru is imbibed by the College in all its activities and complete justice is done in extending education to students from all spheres of life. Guru was an egalitarian who advocated social equality and universal brotherhood and he believed in peaceful coexistence of humanity irrespective of their socio-cultural diversity. The College has never strayed from these principles.

Being situated in the outskirts of the city, the College acts as a place of solace to the students suffering from socio-economic backwardness .

"Gurusanthwanam" is a programme carried out by the College to rekindle the ideologies of the Guru. Through this program, the institution takes up charitable endeavours and encourages meritorious students towards educational advancement.

Anayatha Aiswarya Deepam project was initiated by the institution under Gurusanthwanam program as a novel initiative to support the differently abled students of the College .

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Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sree Narayana College Chempazhanthy, was established by the Sree Narayana Trusts, Kollam. The college was inaugurated on July 20, 1964 and is affiliated to University of Kerala, Thiruvananthapuram. Teachers deliver the curriculum in accordance with the teaching plan and the effectiveness of the same is ensured through various evaluation procedures. Internal examinations are held for every batch in each semester. The valued answer papers are promptly returned to the students with proper guidance for improvement. Both UG and PG students are given seminars and assignments under the guidance of faculty members. To improve the academic success in students and to empower them with confidence to communicate, subject related workshops and seminars are frequently organized by each department and the college. Various demonstrative software are used in certain classes for better understanding of the curriculum content. Feedback from students, alumni, teachers, employers, and parents are also collected from time to time and an analysis of the same is done in Department staff meetings and corrective steps are taken promptly.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106350/1.1.1_1647415550_7726.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As the college is affiliated to the University of Kerala, the departments follow the modalities that match with the Continuous Internal Evaluation (CIE) system implemented by the University. Currently, the college follows a centralized

evaluation system through the College Level Monitoring Committee which strictly follows the academic calendar issued by the University. A well planned college academic calendar is prepared by the college at the beginning of each academic year in accordance with the University academic and exam calendar.

The department time table is prepared as per the workload prescribed by the UGC and it is strictly monitored by the Principal. Based on a Master Timetable, individual time tables are given to faculty members. 450 hours of teaching is ensured in each semester. Compensatory classes are given to students if any deviation from the calendar occur due to some unavoidable situations. As CIE (Continuous Internal Evaluation) is a major component of the curriculum adopted by our institution, it is carried out with utmost care by the college.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://sncollegechempazhanthy.ac.in/calendar.php?id=8

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

7

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

110

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

On the primary level, there are courses and modules in the syllabi of different undergraduate and postgraduate ptograms which incorporate ideas and concepts on human values, gender, environment and sustainable development. The students thus acquire and integrate the knowledge on these topics, which moulds them in to socially responsible citizens.

All undergraduate students are required to study a paper on Environmental Studies and Disaster Management as a mandatory course, which is handled by the Department of English. There are papers dealing with various aspects of environment in B.Sc Zoology (S6- Ecology, Ethology, Evolution and Zoogeography), and BA Sociology (Environmental Sociology) as well. Moreover, there are modules in BA History (Progress of Science and Technology in the Post-Independence Period-Green Revolution Strategies, Environmental issues, Deforestation and Urban Population), MA History (Popular Movements - Protection of Environment, Transition of Economy and Scientific Developments- Green Revolution), and modules in B. Sc Physics, B. Sc Chemistry and B.Sc Psychology, detailing with environment and sustainability.. There are papers on these areas in BA Political Science (Human Rights in India), BSc Psychology (Social Behavior, Organizational Behaviour), and chapters and modules in BA English, BA History and BA Sociology.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

16

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

695

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://sncollegechempazhanthy.ac.in/feedback.php?id=3
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sncollegechempazhanthy.ac.in/feedback.php?id=3

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

528

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

198

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After the admission process, students are to furnish their curricular aspects, extracurricular abilities and achievements in an index card, so that tutors can assess their academic and extracurricular potentials, understand their learning capacity and identify slow, average and advanced learners. Diverse mechanisms are adopted by the institution to facilitate the holistic improvement of learners.

Support for slow learners:

Remedial/Revision classes: Special classes conducted on demand on Saturdays and other holidays

Counseling sessions: Department of Psychology offers counseling sessions on demand, particularly at the time of examinations

Class PTAs: Held regularly to discuss the students' overall academic and co-curricular development

Simplified learning materials: Mostly as PDFs, covering difficult portions as bullet points, making it more intelligible

Financial assistance: To deserving students through Student Aid Fund scheme

Special care for differently abled students

Support for advanced learners

Participation in Seminars/Conferences: Selected students are delegated to attend and present papers in seminars/conferences both in and out of the institution.

Certificate courses: Can be pursued along with regular studies.

Internship programmes/project fellowships

Library resources: Students are oriented about the resources available in college library, particularly e-resources, essential for learning and progress

Merit scholarships: Scholarships/citations awarded to meritorious students during the Merit Day celebration

File Description	Documents
Paste link for additional information	https://sncollegechempazhanthy.ac.in/SSR/ 2022/AQAR/C2/2.2.1_Slow_Learners.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2103	76

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric learning (SCL) methods have been adopted by all the departments, which provide a platform to apply the theoretical knowledge that students acquire to gain practical knowledge.

Experiential learning:

- Interactions with eminent personalities from academic and social fields
- Well-equipped laboratory facilities, ICT-enabled classrooms, fully-automated library, multi-gym, museums, etc., which facilitate practical application of the theoretical concepts
- Language lab – to improve the communication skills
- Student projects and field exploration trips –

familiarize students to the reality of what they learn in their subject
- Club activities – improves the soft skills of students
- Skill-based learning programmes

Participative learning:

- Students are encouraged to attend seminars/workshops/conferences in and out of the institution and present papers using ICT tools
- Digital garden and campus tree QR coding – to explore into the details of the campus floral biodiversity and develop love towards nature
- Group discussions, peer learning, debates and quizzes
- The Counseling Cell and Psychological Assessment Centre – to sustain a positive mental health
- Career guidance programmes – to be updated about their job opportunities
- Student magazines –to express ideas, thoughts and worries about their topic of interest
- Chemistry students prepared and distributed sanitizers and hand-wash liquid to public to fight against Covid-19

Problem solving methods: Include specific assignments, project-based learning, open-book exams, roleplays, surprise tests, rewards, etc. – to get a holistic understanding of the subject

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.3.1_Student_centric_methods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The campus of Sree Narayana College is Wi-Fi enabled, which provides a conducive environment for ICT-enabled teaching-learning process. The college possesses ICT-enabled classrooms, exclusive computer labs, and a Language Lab. Majority of the academic and administrative activities of the college are carried out through online platforms. Teachers are encouraged

to attend training programmes and FDPs on ICT enabled teaching techniques.

The College Library is fully automated, with automated gate register, using KOHA Library Management Software, which provides 24x7 accessibility, web OPAC, digital reference service, remote circulation control and online hold/reservation of books. The library e-resources include N-LIST by INFLIBNET, NDL, Shodhganga, e-PG Pathshala, etc.

All departments use LCD projects for effective implementation of the ICT process. The laptops and other internet-enabled devices possessed by teachers are effectively used to enhance the process of knowledge dissemination among students. All departments use PowerPoint and multimedia presentations, YouTube videos, NPTEL videos, etc. for simpler and meaningful delivery of curricular contents, ensuring adequate blending of theoretical classroom teaching and ICT.

The outbreak of Covid-19 forced teaching learning process to be shifted to online platforms, and with the support given by the Government agencies, our college could start the 2020-21 academic year on June 1 itself, utilizing all the available IT resources. All our faculty members used both synchronous and asynchronous virtual teaching platforms, which were meticulously monitored by IQAC, sending weekly reports to Government. The WhatsApp and Telegram groups maintained by class tutors serve as interactive platforms for timely release of academic announcements.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

50

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

401

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation (CIE) is carried out in the Institution as a concerted effort by IQAC, College Level Monitoring Committee (CLMC), and Model Examination Committee. As prescribed by the University of Kerala, CIE is based on attendance (5 marks), assignment submission and/or seminar presentation (5 marks) and internal examination (10 marks).

End-semester internal examinations are conducted in a centralized manner, with tentative time tables displayed on the college notice board and also posted in the class WhatsApp groups. Model Examination Committee deals with arranging copies of question papers, making seating arrangements, and invigilation duty assignments. All efforts are taken by the committee to make the internal examination process an exact "model" of the University examination.

Evaluated answer scripts are discussed with the students, and mark lists displayed and communicated to the students. Absentees with genuine reasons are allowed to take a retest, upon producing a request from the parent, duly endorsed by the tutor and the head of the department.

The internal marks are uploaded to the University web portal after verification at Lecturer, HoD and Principal levels within the stipulated time. Further clarifications and communications, if required, with the University are carried out by the CLMC. The final printout of the consolidated mark list will be signed by each student and forwarded to the University.

The Continuous Internal Evaluation mechanism helps the students in confidence building and also time management during university examinations.

File Description	Documents
Any additional information	View File
Link for additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.5.1_Internal_evaluation.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college ensures time-bound redressal of the grievance raised by the students, related to both internal evaluation and end-semester University examinations. The mechanism works at the Department level, College level, and University level. Five days' time is given for raising complaints/request revaluation of internal answer script at department level. If the problem remains unresolved, the same will be forwarded to Grievance Redressal Cell or CLMC at college level or University Level Monitoring Committee (ULMC) for CBCSS if he/she finds the grievance not redressed at the college level.

For any reason, the tentative time table in the annual Academic Calendar has to be changed, it is done taking the students into confidence, providing adequate time for them to prepare. Valued answer scripts are discussed with suggestions for improvement. Attendance is strictly monitored and timely submission of assignments is mandatory. Requests for retests are considered for genuine cases.

For the end semester (University) examinations, the University publishes the results of each semester online. Requests for revaluation are filed online through students profile in the University Examination portal within the stipulated time. Any change in the marks will be intimated to the students directly by the University and issues new mark list.

Genuine complaints from a large group of students regarding the results of any particular course result published by the University are addressed by the Institution, communicating directly to the University to redress the grievance. Continuous followup in this regard is carried out by CLMC and the concerned department

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.5.2_Exam_grievance_redressal.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College follows the scheme and syllabus prescribed by the University of Kerala for various UG and PG programmes. The POs, PSOs and COs are incorporated in the syllabi of all Choice-based Credit and Semester (CBCS) System programmes. The POs and COs are approved by the concerned Board of Studies and Academic Council of the University of Kerala and communicated to the colleges. Our faculty members, through their representation in various academic bodies of the University, effectively enable the Institution to participate in the framing and evaluation of various programme outcomes. Faculty members actively participate in syllabus revision workshops of the concerned subjects, where the POs and COs are planned and incorporated into the curriculum. They also regularly participate in the Faculty Development Programmes to update themselves, helping the Institution to achieve maximum possible outcomes from teachers and students.

The students and the faculty members are well informed and updated about the ongoing programmes and courses and their outcomes at the institutional level. The POs, PSOs and COs are communicated to the students and teachers through college website, handbook, induction/orientation programmes, and alumni interactions

Department staff meetings are convened at the start of each semester for portion allotment based on the weightage given to each topic in the course outcome/syllabus. Individual faculty members design lesson plans with focused learning outcomes in consideration.

The College takes all possible efforts to plan and execute our courses and curriculum in such a manner to achieve maximum potential and positive outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.6.1_Programme_course_outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs and COs are evaluated by the college both quantitatively and qualitatively. The analysis of student performances in the Continuous Assessment methodologies (assignments, seminars, test papers, etc.) and the results of the End Semester Examinations conducted by the University provide the quantitative data. Detailed analysis of the End Semester Examination results as soon as they are published by the University of Kerala, present a fair appraisal of the performance of students in each course of the programme. This consolidated data is used for scheduling remedial/revision classes for subsequent batches. The POs and COs are also evaluated by the respective faculty members through participation in classroom discussions, seminar presentations, assignments and Continuous Evaluation marks.

Qualitative verification of learning outcome attainment includes student participations in various co-curricular activities initiated by the mandatory clubs and committees of the college. The Science faculty members assess the students during the practical sessions, and through student projects and field works, where the students are expected to practically apply their theoretical knowledge gathered on the subject. Student participation in interdisciplinary seminars are encouraged, which contributes immensely to the attainment of their programme and course objectives.

Student feedbacks on curriculum and teaching-learning process are analyzed and necessary modifications are implemented at the Institution level.

Successful attainment of the programme and course outcomes is reflected in the upward trend in the End Semester Examination results, enrolment numbers and student progression to higher studies and employment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.6.2 Learning outcome attainment.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

397

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C2/2.7 Student satisfaction survey.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

5.5

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	[View File](#)
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1.

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	[View File](#)
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

With a vision to nurture a student into a responsible citizen with multifaceted talents, College has always given importance to celebrate various important days such as Independence Day, Republic Day, Gandhi Jayanthi, World Environmental Day, Teachers Day, Ozone day, National Science Day, International Day of Yoga, Constitution Day, Human Right Day and World Population Day with due respect.

A well implemented, properly managed rain harvesting system is functioning in the College with a tank capacity of 5000L. College got recognition and appreciation from state government and other agencies for promoting organic farming in the college campus with active participation of students, monitored by National Service Scheme unit. College has a medicinal plant garden consisting of many plants tagged with their botanical nomenclature along with QR coding facility; which is well maintained by the Department of Botany and Nature club. Departmental magazines are being published by Chemistry departmentshowcasing the literary talents of both teachers and students on relevant topics. Research facilities and computer lab facilities provided by the Chemistry department with financial aid from DST-FIST has been instrumental in delivering good results regarding research activities of the institution.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	[View File](#)
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	https://sncollegechempazhanthy.ac.in/publications.php?id=4
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and

papers in national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NCC and NSS units- awarded by the State and University for meritorious activities; have initiated and conducted a variety of initiatives like organizing camps, Swachh Bharat initiatives, Environment enrichment, Cleanliness programme, Charity, Food donation, Blood donation camps, awareness programmes on Gender, Safe Mensturation, Cancer, AIDS prevention etc.Agriculture and Organic farming is a continuing process in the college in which Massive Vegetable and Fruit Cultivation is in vogue. Free meals to the patients, their attendees and destitute in hospitals is initiated by the college NSS Unit in the name of 'Padheyam', wherein, students voluntarily bring/donate meals among the needy. Visits to Orphanages, Old age homes, Widow Shelters also organized by the units. Gender sensitization, empowerment and awareness are given utmost importance.

Blood Donation remains an integral part of social service.The students and volunteers of NSS/NCC are enthusiastic in donating blood. Each year several numbers of students volunteer for the same and blood is donated to various hospitals and blood donation centres. Scientific awareness being conducive for the modern age and for inspiring budding minds to embark on scientific endeavours, the College frequently organises Quiz programme,

2020-21

2019-20

2018-19

2017-18

2016-17

0

1

1

1

2

File Description	Documents
Paste link for additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C3/3.4.1_Extension_Activities-AQAR-2020-2021.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

4

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

242

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

10

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sree Narayana College, Chempazhanthy is a verdant campus of 10 acres.The college has a total of 9 buildings with 41 classrooms, 10 laboratories, 5 computer labs and 1 language lab. Amongst the 41 classrooms 19 are ICT enabled with projector and access to internet. The Chemistry Computer Lab and the Main Seminar Hall are also equipped with smartboards. The college also has a fully computerized library with INFLIBNET facility which holds more than 40,000 books and subscribes 21 journals and 10 newspapers.

In addition to this, there is a fully furnished auditorium for conducting academic and extracurricular events with a seating

capacity of 1500. There is also an AC seminar hall with ICT facilities which is used to host seminars, conferences and other academic activities. The college also offers hostel facilities to girl students. The entire campus is secured with a compund wall and CCTV cameras are installed at strategic locations to ensure student saftey and discipline. As a powerback up the college has a main generator and computer labs are equipped with inverter. The campus is also fully solarised and adheres to green protocol.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sncollegechempazhanthy.ac.in/SSR/2022/ILR/4.1.1 Infrastructure for Teaching and Learning 6.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

We believe that sports and cultural activities form an intrinsic part of education and as such our students are actively encouraged to participate in extracurricular activities.

Over the last two decades our students have displayed exemplary performances in the National and International levels especially in athletics, cycling and swimming events. They have won numerous laurels and earned recognition.

The following are the main sports facilities that are made available:

Spacious playground for athletics and Football.

A 200m running track is available to conduct all athletic events.

A football court is available with standard measurements. This area can also be used for playing cricket, baseball, softball, shuttle badminton, netball, rugby etc.

A standard volleyball court is available with standard post and adjustable height. This area can also be used for playing throw ball.

Sporting equipment, kits and sportswear for the team members . Fitness center (Gymnasium) for both staff and students.

Multi gymnasium

The college has a very spacious auditorium with over 1500 seating capacity and two seminar halls.

The college also has a mini seminar hall can be used for yoga programmes, and events with fewer participants.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106350/4.1.2_1649183049_7726.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

75.97531

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The General library is well equipped and is fully automated using free open-source integrated library management software KOHA Version 19.05, including automated gate entry and automated issue return system. Library hours are from 9.00 to 4.30 on all working days. General library has a reading area accommodates 40 users at a time.

From 2020 December onwards, General library catalogue moved to cloud server. It provides 24-hour remote access to library holdings through internet. Students can search, know status of a particular document and reserve a document through online. It is made possible through KOHA cloud hosting. General Library has access to 'TURNITIN' plagiarism checking software.

General library provides access to e- books and e-journals through INFLIBNET N-LIST consortium. Library provides remote access to these resources through individual username and password for students and faculty members. In addition to this library has a digital library build using D Space. It contains old question papers, Publications of faculty members etc. Students can access these e-resources by using computers with high-speed internet connection available in general library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-	A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.00

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

110

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Academic, administrative and admission processes of the college

are integrated with information technology facilities to carry out the processes efficiently. The Institution has a well-maintained website that seemlessly provides information regarding the various facilites, functions and events of the college.

There are 5 computer labs in total with a General computer Lab and labs for Chemistry, Physics, Geology and English (Language Lab). The Central Library is also fully automated and has 10 computers available for students for accessing e-resources. Library has subscription to N-List and KOHA cloud giving students access to thousands of e-books and journals 24 X 7.Students can login to the library portal through the college website using their respective student ID card; after registering their details at the Library.

Of the total 41 classes, 20 classrooms are ICT enabled and equipped with LCD projectors. BSNL Broadband connection with 200 Mbps speed is made available to all departments. All the ICT classrooms have access to Wifi facility. The official communication to all the departments and students is via mails and other electronic media since 2018 which was previously done via circulation of paper based memos and printed documents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

86

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

19.58614

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

POLICY FOR MAINTENANCE ANDUTILISATION OF FACILITIES

For a higher education institution to remain competitive and keep up with the fast-paced changes, it is essential to ensure the qualitative growth and maintenance of its facilities. Facilities in the college, consisting of infrastructure, space and material amenities, constitute a suitable environment for education and research purposes which is the main objective of an educational institution. Improving, and maintaining these facilities in an optimal state, reduces the operating costs and enhances the teaching- learning process.

Scope

The policy shall form the guidelines for the timely management

and improvisation of infrastructure of the college. All stakeholders- students, teachers, administrative staff, parents and the management shall comply with the policy for maintaining the teaching-learning environment in optimum quality.

Custodian of the Policy

Various facility maintenance bodies such as Hostel committee, Library Committee, Canteen committee, Health and fitness club, Medical assistance committee and Technology monitoring committee together with Parent Teacher Association, Heads of the various departments and the administrative staff shall coordinate the maintenance, purchase and improvement of facility, under the guidelines recommended by the Principal and the management.

(The full policy documented pertaining to maintenance policy has been uploaded in the website)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sncollegechempazhanthy.ac.in/policydocument_Maintenance.php?id=2

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1175

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	https://sncollegechempazhanthy.ac.in/cgc.php?id=9
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1046

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1046

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

13

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

149

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sree Narayana College, Chempazhanthy augment a duly established Students Union which ensures a platform for the students to nurture their leadership qualities, to empower them to take up challenges. The Parliamentary system of election is followed and the College union members are elected every year as per the statutes of University of Kerala. All the students admitted in the college can cast their vote to elect the student representatives and from the elected class representatives, the union executive members namely: Chairperson, Vice Chairperson, General Secretary, Arts Club Secretary, Magazine Editor and two University Union Councilors, are elected. Two lady representatives are elected by the votes cast by the female students of the college. The two University Union Councilors represent the college at the University level. One faculty is nominated by the College Council as staff advisor to help the executive members to attain the objective of the student's union.

The Union provides venues for presenting the literary,

artistic, intellectual and physical potentials of the students and the same is publicized through the annual College Magazine. The activities of the Union include Arts Festivals and Sports Meet, and organizing numerous programmes including Film festivals, Blood donation campaigns, Department Level Association Activities, Organic Farming etc. Festivals are celebrated in the college campus regardless ofregion, religion, cast or creed.

File Description	Documents
Paste link for additional information	https://sncollegechempazhanthy.ac.in/union.php?id=9
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registered Alumni Association of SN College Chempazhanthy namely CHESNA plays a commendable role in upholding the mission

and vision of the college by supporting the institution in all its endeavors. This Alumni Association has received official registration under TVM/TC/118/2012.Most of the departments in the college have active alumni associations at the depatment level.

Infra structure development

In 2020-21 academic year, CHESNA (the 1983-86 batch of BA political Science Alumni) has contributed Rs. 20,000/- for the construction of Biogas plant in the college. Department of Sociology Alumni, SACSHI, has sponsored name board of the institution at the college gate and college office (Rs.59850/-)

b.Scholarships & Endowments

Department level alumni offers endowments and cash prices for thestudents acheivemnts

c. Assistance to Students

The College Alumni Asssociation, CHESNA has contributed Rs. 23,000/-(Rs.10,000/-by Mr. Shabeer Muhammed, Rs 3,000/-by Dr. Jitha S R and Rs. 10,000/- by Mr. Ramakumar of CHESNA) towards the tuition fee for the foreign student Mr. Abey. T of Political Science.

Alumni of Economics and 2016-19 batch Physics alumniContributed smart phones to deserved studentssupporting their online classes during the Covid-19 pandemic.

File Description	Documents
Paste link for additional information	https://sncollegechempazhanthy.ac.in/alumni.php?id=9
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

To create an egalitarian society ensuring all round development of students through education irrespective of their caste, class, or creed; following the preaching of Sree Narayana Guru: "Enlightenment through Education."

Mission

- **To lead the institution to excellence in teaching, learning and knowledge generation thereby facilitating social reformation, enlightenment, and perseverance of traditional values.**
- **To augment the subject related competency, skills, and employability of students, empowering them to live independently on their own earnings with self-respect and dignity.**
- **To cultivate the spirit of gender equality and environmental protection which serves as a pivotal focus of the institution.**
- **To inculcate in students, the sense of equality, democracy, benevolence, moral uprightness, and patriotism.**
- **To liberate the students from all sorts of social, cultural, economic, emotional, and intellectual parochialism through value-based education.**

  Aiming to create a community with social values, civic sense, and social responsibility; the main mission of the college is to provide education to backward communities and to the underprivileged.

  Participative management is ensured in the institution by conducting administrative, academic, co-curricular and community extension activities with active involvement of

management representatives, Principal, teachers, non-teaching staff and students.

File Description	Documents
Paste link for additional information	https://sncollegechempazhanthy.ac.in/vision.php?id=2
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Students' Union Activities

The College Union activities commence with a formal inauguration which is graced by the presence of all students, teachers, nonteaching staff, Principal, and management nominee. The College Union activities comprise conducting of College Arts Festival, publishing College Magazine, supporting students for participating in University Youth Festival, ensuring students' participation in the observance of Gurudeva Jayanthi and Founders' Day and conducting Onam and Christmas celebrations. Literary and cultural talents of students are also showcased by holding poetry conclaves, flash mobs etc. Various competitions, both individual and group events are conducted by the College Union and evaluated by prominent personalities in respective fields. The expenses are mostly borne by the PTA and PD fund. Prizes and certificates are distributed to the students by the Institution.

Representing the college for the University Youth Festival is an activity which is the main prerogative of the College Union. The Chairman, Vice-Chairman, and two University Union Counsellors play a very responsible role in representing the College at the University level. Students who have bagged the top positions in the Arts Fest conducted by the college represent the College at the university level. Union Advisor together with an assigned group of teachers accompany the students to various venues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Water conservation is embedded with nature conservation and is an important sustainable development strategy recognized globally. The efforts/initiatives at the local level are crucial for achieving such a grand strategic goal. Due to the vagaries of monsoon and scarcity of surface water, dependence on groundwater resources has tremendously increased. However, rapid industrialization and change in land usage patterns have decreased water percolation. This has diminished the natural recharging of aquifers by rainfall and caused the drying up of dug wells and tube wells during summer season. The overall sustenance of rural masses as well as livestock population has been severely affected by this depletion.

It was in this background that the Sree Narayana College, Chempazhanthy in association with Groundwater Department, Government of Kerala implemented the Groundwater Recharge Scheme. The initiative was not only to ensure abundance in the availability of groundwater but also to educate students regarding scientific conservation of water resources.

Kerala Groundwater department is implementing Artificial Recharge Schemes at various Government/Quasi-Government institutions for the augmentation of Groundwater. The major scheme implemented by the department is open dug well recharge through pits, check dams & subsurface dykes.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the institution is hierarchical. The Manager of Sree Narayana Educational Institutions is the supreme authority. He is advised by the Sree Narayana Trust Managing Committee, a democratically elected body from the members of SNDP Yogam. With the guidance of the Manager, the University of Kerala and the Directorate of Collegiate Education, the Principal perform as the key decision-making authority in the college. With the leadership of the Principal, the College Council acts as the key decision-making body in the day-to-day affairs of the College. The Regional Development Committee constituted by the Management also monitors the daily functioning of the College. The IQAC, CLMC, DLMC, HODs and faculties are responsible authorities regarding academic matters. The Office Superintendent are guiding the administrative section. The Head Accountant, Clerks, Office Assistants and supporting Staffs are instrumental in the better functioning of the College Administrative Office.

Every academic year, the Principal constitutes a College Council comprising all HODs, two elected members of faculty and the Office Superintendent. A representative of Students' Union is invited to the Council as and when the need arises. The Council constitutes the IQAC and various academic Committees of the college.

File Description	Documents
Paste link for additional information	https://assessmentonline.naac.gov.in/storage/app/hei/SSR/106350/6.2.1_1647275459_7726.pdf
Link to Organogram of the institution webpage	https://sncollegechempazhanthy.ac.in/organogram.php?id=2
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides various welfare measures for teaching and non-teaching staff as mentioned below to ensure their socio- economic, psychological and spiritual wellbeing.

- **Financial aid is rendered to Teaching and non- teaching staff of the College in case of medical emergencies and death/critical ailment of earning spouse. Financial aid is extended to the family of the staff in case of death or fatal ailment.**
- **A committee is constituted by the Head of the Institution with Sri Ramesh Chandran B R (Asst. Professor, Dept of Physics) as convenor for facilitating the collection of monthly fund from all the staff in order to meet the expenses related to the preparation, processing and transportation of monthly salary bills.**
- **Dr Bijila B R, Asst. Professor of Mathematics is appointed as teacher in charge to offer assistance to all the teaching staff, regarding the operations carried out through SPARK (Service and Payroll Administrative Repository for Kerala). Charge is also given to facilitate the pay scale tabulations and calculations of teachers regarding 7th UGC pay revision arrears.**
- **IQAC of the institution offers special assistance and guidance regarding the procedures, rules and regulations and screening committee meetings related to promotion and placement.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

8

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

As a measure to enhance the value of knowledge imparted, feedback is collected from students who are the major stakeholders in the teaching learning process. At the end of

each academic year students are asked to rate their teachers on different aspects such as subject knowledge, portion completion, clarity of explanations , communication skill, method of presentation, revision of topics, overall effectiveness of the teacher etc. After collecting the feedback forms from students randomly, the IQAC team analyses the data and the response on the performance of each teacher is classified at 4 categories- excellent, good, average and poor. Evaluation report based on the same is forwarded to the Principal and to the concerned teachers for implementing various improvement measures as required. The teachers are appreciated for their good performance and improvement measures are suggested if necessary.Every teacher of the institution prepares a performance based appraisal report on the basis of their performance during each academic year. Consolidated appraisal report is submitted before the IQAC and the Principal for approval; after which the same is forwarded to the University for evaluation by external experts.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

At the end of every financial year, the annual financial statement illustrating all the income and expenditure substantiated with proof documents is prepared to be presented before the external auditor for auditing. Cross verification of accounts is also done with the banks to ensure the accuracy of financial transactions. Audit of the grants & fees sanctioned by the government /UGC is also done meticulously. After the completion of the specified period/ scheme, all the concerned files are submitted to the external auditor, ie, a qualified chartered accountant for verification and issue of utilization certificate. The audit report and utilization certificate issued by him are presented before the Accountant General and to the authorities in the Department of Education for the settlement of accounts. The audit wing of the government from the Department of Education visits the college periodically and

inspects all the files, audit statements regarding different schemes, and all the receipts and payments within the specific period, based on the prescribed rules and regulations, following which they shall submit the audit report to the college authorities

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

42.22

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Planning Board presided by the Principal, IQAC Convenor and committee members takes the responsibility for fund mobilization and optimum utilization of resources. College level requirements for the academic year is proposed by the IQAC based on the perspective plan framed in the vision document. The Planning board prepares the annual institutional budget which is approved by the College Council and Management.

Following are the major sources of funds mobilized for the effective functioning of the college.

1) Government Grants 2)Funds from University Grants Commission and other agencies

3) RUSA Fund 4) Parents and Teachers Association 5) Fund from Management 6)Alumni Association

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Practice 1:

Recognition of Merit

Merit day function is organized at the end of every academic year as an IQAC initiative with the financial support of PTA. The purpose is to felicitate students and teachers who have make remarkable achievements in academic, non-academic, sports and social service activities.

During the program, mementos, cash awards and certificates are presented to University rank holders, College toppers, NET/JRF qualifiers, NCC & NSS volunteers who are participants in National Republic Day parade, Champions of Inter and Intra University sports meet, Winner of University best NSS volunteer award and winners of cultural events at national, state and university level. Even recognition and awards achieved by our former students are felicitated during this event. Teachers who have exemplary achievements in connection with PhD guidance, international and national publications, PhD awards, other awards received from University, government and non-governmental institutions are also felicitated.

Practice 2:

Installation of Software for e-Governance

As part of keeping pace with the technological advancements and subsequent digitalized administrative reforms, Internal Quality Administrative Cell recommended the need for the introduction of a customized software which can support the administrative, academic and student related requirements of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Knowledge Enhancement Reforms

IQAC monitors the periodic PTA meetings conducted at class level whereby each class tutor gets personal feedback from students and parents regarding the learning difficulties faced by the students as well as their necessities for academic advancement. As the institution follows the policy of conducting regular class PTA meetings every academic year, IQAC is able to take reformative steps based on the feedback consolidated from all the departments. Identifying knowledge enhancement as the need of the hour, different strategies were introduced as reformative measures which can build up the academic and intellectual base of students as well as teachers, turning the institution into a knowledge facilitation centre.

1. E- Teaching- Learning Reforms

Based on improvement & suggestions made in last cycle of assessment and also from feedback collected from students, teachers and parents; IQAC initiated innovative activities and reforms towards e-Teaching and Learning as follows :

1. conducting orientation sessions for teachers on e-teaching applications and meticulous weekly monitoring of online classes, taken by every teacher of the institution,
2. facilitating ICT enabled classes in the institution and
3. digitalization of Library resources.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://sncollegechempazhanthy.ac.in/reports/AQAR202021.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

From the very beginning of its inception, Sree Narayana College, Chempazhanthy focuses on equitable education .With the mission of women empowerment, several programmes like interactive sessions, organising pink rallies, expert talks on gender issues and skits illustrating gender violenc are conducted in the campus with active the involvement of students

and teachers irrespective of gender.

In addition to these, participation of female students in sports and fitness activities are highly encouraged by our institution. The women studies unit of our college instils confidence among the students through their diverse activities. Various skill development programmes are are also conducted under Walk with the Scholar Program, NSS and NCC.

The institution extends special facilities to students and staff for their safety and security as follows:

- Ladies hostel
- CCTV surveillance in campus
- Security check at gate entry
- Maintenance of visitor's register
- Restricted entry of vehicles inside campus premises
- Counselling services by the lady faculties of Psychology department
- Ladies Waiting Room with attached sick room, wash room and incinerator facility.

College has different actively functioning bodies for the cause of women such as Gender Sensitisation Committee, Women's Study Unit, Internal Complaints Committee and Gender Justice Forum with senior lady faculties as convenors.

File Description	Documents
Annual gender sensitization action plan	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C7/7.1.1_GENDER_SENSITISATION_ACTION_PLAN_5_removed.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sncollegechempazhanthy.ac.in/SSR/2022/IVBP/7.1.1_SPECIFIC_FACILITIES_6.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar	A. 4 or All of the above

energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

An appropriate and methodical waste management system is implemented in the institution. S N College Chempazhanthy follows green protocol policy inside the campus.

The college is recognised as "Haritha Office" by the Government of Kerala and has been bestowed with "A" Grade Certification.

College has also taken strict measures against plastic usage inside the campus.

Paper waste is renewed beautifully into paper craft materials.

The Incinerator facility functions as one of the best ecofriendly waste management strategies. Separate dust bins are placed inside the campus to segregate waste materials.

Liquid waste management is done through implementing a proper sewage system. Chemicals are neutralised and then they are disposed into the ducts in diluted form.

The E waste materials are repaired and reused to the optimum extend.

A Biogas plant is installed in the college campus. The slurry/manure from the plant is further processed through vermicompost and is used for organic farming.

Water coolers placed inside the campus is an initiative towards water conservation as the contaminated well water is made potable through mutli-stage reverse osmosis system and muti-stage filtration method. Rain water harvesting and ground water recharging system has been implemented in the college since June 2020 .

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways**	A. Any 4 or All of the above

4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human	A. Any 4 or all of the above

assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Upholding Sree Narayana Guru's vision of social equality and universal brotherhood, an inclusive environment is provided by the college .

Students commuting daily from distant localities are supported by the Institution by contacting the authorities of Kerala State Road Transport Corporation (KSRTC) in order to facilitate our students with convenient bus routes and timings. Students from other states and foreign Countries are provided with a congenial learning atmosphere and the teachers and students actively assist them to assimilate with the language, culture and practices of the State. A couple of students in the Political Science dept. hail from Ethiopia and they enjoy the amicable atmosphere in the campus .

Students who are differently abled are given due support for their over all development.

Students from 'Sree Chitra Poor Home' and the inhabitants of 'Nirbhaya', a home for destitute women and girl children; are admitted to our campus and the tutors take special care in monitoring their progress.

The college and the College Union celebrate various festivals pertaining to different religions inside the campus. Irrespective of their religious identity, students enthusiastically participate in a variety of cultural programs such as oppana, thiruvathira, duffmutt, margamkali etc. inspite of their varied religious lineage.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sree Narayana College Chempazhanthy vows to create an atmosphere upholding the constitutional values of our country .With this aim, various academic activities are initiated through the departments, Human Rights Forum, Gandhian Study Centre, NSS and NCC units as well as through different clubs and committees.

The college celebrates Independence Day and Republic Day of our nation by hoisting the flag and conducting talks and competitions for the students. NCC cadets are given lectures, workshops and activities that promote the inculcation of patriotic values. The National Service Scheme (NSS) takes up various philanthropic activities .

The Human Rights forum regularly organizes talks and seminars on the importance of constitutional values. In 2020, as part of Human Rights Day, a webinar on the topic "Human Rights Violation and Covid Pandemic Situation" was organized by the Department of Political Science. An invited lecture on the topic "Political Youth: The Relevance in the Contemporary

Polity" was conducted for observing the National Youth Day in the college. IQAC also organised an invited talk on "Gender Issues and Gender based Legislations" on 11 February 2020. The lecture was taken by Adv Sindu Gopalakrishnan.

Electoral Literacy club functions to give awareness about electoral process to the youth.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sncollegechempazhanthy.ac.in/SSR/2022/AQAR/C7/7.1.9_CONSTITUTIONAL_OBLIGATIONS_02.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sree Narayan College, Chempazhanthy believes in celebrating important National and International events and days in the campus for inculcating values of secularism and humanism in the minds of students.

Sree Narayana College also practices diverse approach towards all religious functions and encourages the students and faculty to showcase the same. Such events can deepen the students' understanding of the historical background of our nationand the veracities on the background will also be widened. Republic Day and Independence Day is celebrated every year with great pride and enthusiasm. Celebration of Constitutional Day and Human Rights Day kindles spirit of humanism, unity and integrity among students.

National Science Day is also celebrated in the campus to elevate awareness on the importance of science in our life. Days proclaiming importance of Environmental consciousness like World Earth Day, World Soil Day, World Forestry Day, World Wetlands Day, Ozone Day and Environmental Day are also celebrated within the campus.

November 7th is celebrated every year as Founder's Day to honour the founder of the Institution Sri R Sankar, a noted statesman, academician, orator and educational reformer of Kerala. The College also conducts R Sankar Memorial Spectrum Seminar series with great splendour .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1.Title

R SANKAR MEMORIAL SPECTRUM MULTIDISCIPLINARY SEMINAR SERIES

Objectives

To materialise the vision of empowerment through knowledge by our guiding light saint, Sree Narayana Guru.

The Context

Spectrum Series is conducted every year .

The Practice

Spectrum Seminar Series is an academic endeavour initiated in 2004 to integrate multiple disciplinary perspectives .

Evidence of Success

The seminar series has evidently created opportunities for students to identify their areas of interest

1.Problems Encountered and Resources Required

The constraint of time and space and COVID restrictions results in the limiting of students' participation .

Notes

Students has to be provided with a constructivist paradigm .

BEST PRACTICE – II

1.Title of the Practice

Organic Farming

Objectives of the Practice

To make students sensitive to the environment.

The Context

The institution is obligated to impart the relevance of sustainable agricultural practices .

The Practice

Organic Farming Practice was started in the academic year 2016-17

Evidence of Success

The students have evidently realised the value of healthy agricultural produces.

Problems Encountered and Resources Required

Scarcity of water had adversely affected the farming practice in its pilot phase which was resolved by the Drip Irrigation facility

Notes

The programme can be conducted with financial aids

File Description	Documents
Best practices in the Institutional website	https://sncollegechempazhanthy.ac.in/best practices.php?id=3
Any other relevant information	https://sncollegechempazhanthy.ac.in/SSR/ 2022/IVBP/7.2_BEST_PRACTICES_4.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sree Narayana College, Chempazhanthy, affiliated to the University of Kerala, was established in 1964 and it pursues excellence upholding the teachings of the radical social reformer and visionary Sree Narayana Guru.The College is located in Chempazhanthy which happens to be the birth place of the great sage and visionary-Sree Narayana Guru.

The spirit of reformation led by Sree Narayana Guru is imbibed by the College in all its activities and complete justice is done in extending education to students from all spheres of life. Guru was an egalitarian who advocated social equality and universal brotherhood and he believed in peaceful coexistence of humanity irrespective of their socio-cultural diversity. The College has never strayed from these principles.

Being situated in the outskirts of the city, the College acts as a place of solace to the students suffering from socio-economic backwardness .

"Gurusanthwanam" is a programme carried out by the College to rekindle the ideologies of the Guru. Through this program, the institution takes up charitable endeavours and encourages meritorious students towards educational advancement.

Anayatha Aiswarya Deepam project was initiated by the institution under Gurusanthwanam program as a novel initiative to support the differently abled students of the College .

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File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To improve the pass percentage of the institution enabling the students to achieve program outcomes in a fruitful manner.
- To resolve the academic difficulties induced by the semester system such as overlap of exams with classes of other semesters, insufficient number of working days,

inability to productively deliver the course curriculum in a short period etc. through effective planning and co-ordination.

- To increase the number of students clearing Government Exams by conducting free and intensive coaching classes on civil service and public service commission examinations.
- To focus on career guidance, start-up ventures, innopreneurship and entrepreneurship among students so as to aid them with campus placements and income generation.
- To effectively conduct certificate courses as well as to grab approval for new generation courses and PG programs
- To actualize the construction of new buildings in the campus and strengthen infrastructural facilities of the institution facilitating new centralized library block, centralized computer laboratory, open air auditorium, and a state of the art seminar hall.
- To avail national and international fellowships and projects in research, tapping the potential of academic intellectuals of the Institution.
- To mobilise financial resources in a massive manner from govt. and non- govt. agencies, alumni and philanthropies for enlarging and augmenting the infrastructural facilities of the college.